OFFICIAL

FEDERAL CITY PERFORMING ARTS ASSOCIATION, INC.

Meeting
Board of Directors
August 10, 1986
Levine School of Music
1:00 PM

Present:		Absent:	Also Present:
Bohn	Powers	Rosendall	Henderson, F.
Brayton	Rettenmaier		Maye
Cooper	Reynolds		Norton
Herman	Sabacek		
Kremer	Van Luyn		
Lester	Ziskind		

I. Call to order--
HERMAN — Called meeting to order 1:15 PM.

II. Minutes--
KREMER — Moved munites of July meeting be approved.
CARRIED.

III. Calendar--
BOARD — Discussed rehearsal for 7SEP86.
There is a desire to start with rehearsals with people who are in the chorus.

SABACEK — Questioned scheduling of a retreat, and interest in same.
Could concerts be scheduled out-of-town in the spring.

NORTON — There are issues of membership and music.

REYNOLDS — Prefers singing engagements in the DC area.

ZISKIND — Would like to develop rapport with Baltimore Chorus.
This is a question of long-term planning.

HERMAN — Will bring these concerns to TRINKLEY's attention.

POWERS — Moved to approve calendar as ammended.
CARRIED.

[Ammended calendar is attached to minutes.]

IV. Treasurer's report--
BOHN — Moved to pay salaried music staff employees at the end of the month as opposed to the beginning of the month.
CARRIED.

BOHN — Moved to change requirement for payment of dues to permit only 1-month arrears.
MOTION TABLED.

NORTON — Requested a system to accurately determine membership and status of members.

BOHN — Moved to table motion.
CARRIED.

BOHN — Moved that a service-charge of $5.00 per returned check be charged to members.
CARRIED.

BOARD — Discussed vests--Will singers be using them?--Can they be donated?--What to do with the inventory.--
This is a question for the Executive Producer.

BOARD — Discussed salary for the Assistant Director.

BOHN — Moved to pay Assistant Director starting in August.
WITHDRAWN.

NORTON — Moved: It is the sentiment of the Board that, upon his appointment, the Assistant Director be paid starting the month of August.
CARRIED.

V. Music Division Report--

HERMAN — WALDO, BOHN, and SISSON conferred with TRINKLEY. Requested TRINKLEY to communicate about music with him.
List of possible repertoire was sent with SISSON.
SISSON recommended a Holiday Concert Program which included classical works, international items, popular songs, and a "family" set; with the 'Twelve Days After Christmas' as the encore piece.

BOARD — Discussed:
- Small ensembles.
- Intermissions.
- The "family" set.
- Length (time and number of pieces) of the program.
- Requirement for strings.
- Request to have music early-on.

RETTENMAIER — Moved to accept the concept and pieces as submitted by SISSON, to consult with TRINKLEY about minor changes, and to find string musicians as required by the music/arrangements.
DEFEATED.

BOHN — Moved to accept the concept and pieces, deleting the "fantaisia" and its requirement for 14 strings, and keeping the instrumentalists for the concert to the budgeted cost ($1.5K).
CARRIED.

SABACEK — Moved that the Concert Budget may be ammended to include costs for arrangements, and modification of the costs of instrumentalists.
CARRIED.

VI. Production--

BRAYTON — Holiday Concert:
- 12 & 13 Dec., New York Ave. Pres. Church.
- 10 Dec.--Technical Rehearsal.
- 11 Dec.--Dress Rehearsal.

Spring Concert:
- 27 & 28 Mar., UDC--Van Ness.
- 26 Mar.--Dress Rehearsal.

Looking to a hotel balroom for June.
PFLAG/BHT Event--Will contact Ensemble leaders regarding ensemble availability--no whole chorus.
Committee to promote Washington is doing a sing-in on Thurs, 4 Dec. Recommended decline

BRAYTON — Moved to decline invitation to participate in "A Season of Song".
WITHDRAWN.

BRAYTON — BRAYTON will produce Holiday Concert.
BOHN is training FORD.
HERMAN will do tickets on a interim basis.
Producers for March and June are requested.

VII. Business--

POWERS — Recommended that cash receipt forms be required, and that a transaction sheet accompany **all** receipts.

VIII. Membership--

KREMER	Audition ads are scheduled for 15 & 29 Aug. in both Blade and Post.
SABACEK	Vancouver has "cards" for auditions.
KREMER & REYNOLDS	Buddy-concept will be used for new members. Orientation session is being planned. Costs and schedules will be detailed.
SABACEK	Include information on Levine School in orientation.
VAN LUYN	Will people be needed to staff auditions?
KREMER & REYNOLDS	"Welcome Back" dinner at Julio's is planned for 20 Sep. Looking to a Holloween Party at a bar as a fund-raiser. Interested in keeping tradition of section parties. Looking for Section Coordinators.
REYNOLDS	Moved that the budget be modified to include a line item to cover the costs of a welcome back party, not to exceed $6.00 per person. **DEFEATED.**
COOPER	Moved to let the Membership Co-Chairmen use the total party budget to cover post-concert parties and a welcome back party. **CARRIED.**

IX. Fund-raising--

LESTER	Met with SUMNER. There is 1 new Capital Club member. Is still collecting on past due accounts form March. Is concerned about computerization. Is actively looking for a Grants Manager and an Assistant Grants Manager.
SABACEK	Looking to NEA funding requires planning, and a plan on paper.
LESTER	We are looking forward. BRAYTON is still Events Coordinator. Holloween, or Mardi Gras party is being investigated as a fund-raising event. Hall rental should allow liquor sales, since the money comes from there, not form the gate. Thought of the production of a Gay Yellow Pages for the metro area.
BOHN	Greater Washington Business Council is alreadu on it.

X. Public Relations--

ROSENDALL	Submitted written report.

XI. Community Liaison--

ZISKIND	Received letter of thanks from PFLAG for our donated June Concert tickets. $600. will be refunded on unused airline tickets. HRCF will issue an invitation for 11OCT86 at the ballroom of the Sheraton Washington.

XII. Capital Club--

SABACEK	Paul PLATTNER--Chairman Paul CHANDLER--Vice Chairman Darryl Netherton--Secretary Ron SABACEK--GMCW Capital Club Liaison

XIII. Budget--

RETTENMAIER — Moved to accept budget, subjecting it to mid-course correction as necessary.
CARRIED.

HERMAN — Ca. $4.66K is marked for GMCW from the DUDLEY Estate.

Chair moved that the receipt from the Dudley Estate be set aside in an endowment account, and that the interest from that account be used for operating expenses.
MOTION TABLED.

NORTON — Moved to table motion.
CARRIED.

XIV. Deceased Chorus Members--

HERMAN — Presented concept of listing deceased Chorus members in the programs.
VAN LUYN — How many will be listed, and for what length of time?
ZISKIND — Other forms of In Memoriam are available.
NORTON — Publications other than programs may be used.
BOARD — **REJECTED CONCEPT.**

XV. GALA Deposits and Refunds--

BOARD — Discussed subject.
Requested additional information.
Suggested item for next AGENDA.

XVI. Microphones--

BRAYTON — The issue of microphones at out concerts must be delt with.

XVII. Supplies and Equipment--

KREMER — Blackboard and 2 tables are required.
BOARD — Authorized expendature of $160.00 for the purchase of a blackboard, which Levine School may use when it is not otherwise required.

XVIII. Thank you--

HERMAN — Received a letter of thanks form WALDO for scholarship support provided for GALA, and stating that he raised over $300. from new sources.
BOARD — Thanked WALDO for efforts.

XIX. Inventory items--

BOARD — Items of GMCW property should be returned by holding members within 2-months.

XX. Adjournment--

POWERS — Moved that the meeting be adjourned.
CARRIED.

Meeting adjourned 5:15 PM

W. F. RETTENMAIER, Jr.
Secretary